

Teaching Community Enhancement Grants

FY 2007-08

To support activities that enhance development of the community of teachers at Illinois State University.

Overview

These grants offer Illinois State University academic departments, campus units, or campus groups to support events and activities that strengthen the ISU community of teachers. Funds can be used for such things as printing promotional materials, travel expenses for a visiting speaker, purchasing books or other materials, facility rental, or refreshments. Grants are up to \$200.

Grant Program Details

Eligibility

All ISU departments, units, and campus groups that have a focus on teaching and learning are eligible to apply.

Awards

Grants are up to \$200, specifically to be used for expenses or commodities directly related to the proposed event. Number of grants and amounts of individual grants are subject to availability of funds.

Examples of possible activities

Below are examples of proposals appropriate for this grant program, although other types of events and activities could also fit:

- A department invites a colleague from a nearby university who is proficient in a certain teaching strategy to give a seminar on that approach and applies for a grant to help pay travel expenses.
- A unit hosts a workshop on teaching issues and applies for a grant to help pay for printing workshop materials.
- A department hosts a “works in progress” series on research related to teaching, learning and technology and applies for a grant to support publicity and refreshments.
- A campus group plans a “best teaching practices” workshop and applies for a grant to help pay for refreshments.
- A unit schedules a teaching retreat at an off-campus site and applies for a grant to help pay rental costs.

Application Deadlines

There is no deadline for grant applications. Applications can be submitted at any time before the event commences and will be evaluated when received. Funds are available upon grant acceptance.

Delivery Options

Send document (in Word or Rich Text Format) as an email attachment to ewelch@ilstu.edu. Please put "Teaching Community Enhancement Grant Application" in the subject line.

OR

Mail or drop off one printed set of application materials to:

Beth Welch
Center for Teaching, Learning & Technology
Campus Box 6370
Re: Teaching Community Enhancement Grant Application

Evaluation Criteria

CTLT staff will evaluate applications and select recipients based on:

- Whether event or activity is open to, and relevant to, a significant portion of the department/unit/group and whether a sizeable percentage of the faculty/teaching assistants/staff is likely to participate.
- The event's or activity's potential to enhance the teaching community.
- Relevance of the proposed expenditures to the event's goals.

Conditions of the Awards

- Publicity should include a notice indicating "This event has received support from the Center for Teaching, Learning & Technology."
- CTLT would appreciate an invitation to the event and to be notified of the date, time and location, so we can sit in on the event or activity.

Important Dates

- Funds must be spent by **June 1** of the appropriate fiscal year.
- All receipts and other required documentation must be received at CTLT by **June 1**. **Expenses not appropriately documented by that date cannot be reimbursed.**

Questions?

Contact [Dr. Patrick O'Sullivan](#), Director of CTLT, at (309) 438-2542.